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| SES MSc Examination (Defense) Information Form | DATE: |
| |  | | --- | | Please return to the Graduate Program Assistant (ses.gradsec@uoguelph.ca) at least 6 weeks prior to suggested examination dates. Thesis must be in final stages of revisions before beginning defense process. Please submit electronically. | | |

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| Student Name & ID Number |  | Email: |
| Thesis Title |  | |
| Advisor (must be regular SES graduate faculty, not Associated or Special or Retired) |  | Email: |
| Co-Advisor  (If applicable) |  | Email: |
| Advisory Committee Members |  | Email: |
|  | Email: |
|  | Email: |
|  | Email: |
| Completed Prescribed Courses | | Yes No |
| **Members of MSc thesis defence exam** | | |
| Suggested Examination Committee  - Possible Exam Chairs must have SES Regular Graduate Faculty status;  other members can be Associated / Special  - Advisor to confirm availability of Exam Committee Members | Requested Chair  Requested Chair  (Has requested Chair(s) been contacted for availability?) | Email:  Email:  YES No  (Yes will speed up process) |
| Internal/External: | Email: |
| Other: (advisory committee member) | Email: |
| Other: (advisory committee member) | Email: |
| All Exam committee members attending in person? Yes No  If videoconferencing/skype is required, advisor needs to arrange (see below) | | |
| Suggested dates and times (Advisor to confirm time) | 1. | |
| 2. | |
| 3. | |

Helpful links:

<https://www.uoguelph.ca/graduatestudies/thesis/index>

<https://graduatestudies.uoguelph.ca/current/forms>

Videoconferencing Protocol: It is the advisor's responsibility to arrange for videoconferencing.

Possible Examination Rooms include Alex 265, Graham 3301, Bovey 1118 (Can ask ses.gradsec@uoguelph to help book).