
ENVS*1060 - Discovering Planet Earth

Winter 2026 Course Outline

Section: DE

Credits: 0.50

Land Acknowledgement: Guelph

The University of Guelph resides on the ancestral lands of the Attawandaron people and the treaty lands and territory of the Mississaugas of the Credit. We recognize the significance of the Dish with One Spoon Covenant to this land and offer respect to our Anishinaabe, Haudenosaunee and Métis neighbours. Today, this gathering place is home to many First Nations, Inuit, and Métis peoples and acknowledging them reminds us of our important connection to this land where we work and learn.

Calendar Description

This course provides an introduction to geological principles, their historical development and application to interpreting Earth materials and processes. This course is suitable for those wishing a general knowledge of Earth sciences.

Restriction(s): Not available to students registered in the BBRM, BIESP, BSC or BSC(Env) programs.

Department(s): School of Environmental Sciences

This course provides an introduction to geological principles, their historical development and application to interpreting Earth materials and processes. This course is suitable for those wishing a general knowledge of Earth sciences.

Pre-Requisite(s): None

Co-Requisite(s): None

Restriction(s): Not available to students registered in the BBRM, BIESP, BSC or BSC(Env) programs.

Method of Delivery: Distance Education (asynchronous online)

Final Exam

Date: 4/16/2026

Time: Th 2:30 PM - 4:30 PM

Location: Online via the **Quizzes** tool in CourseLink

Note: There is additional, important information about final exams in the **Assessments** section of this Outline.

Instructor Information

Jesse Brown

Email: jbrown72@uoguelph.ca

Method of Delivery

Throughout the course, you will access course content that has been developed by a content specialist. The course examines geology as it ranges from the origin of the solar system and the Earth to structural geology. Eleven units will be covered with main content presented through CourseLink with additional textbook providing more detailed information. You are expected to use the required textbook along with the course website content as both contain information that may be tested in course Assessments.

Each unit will be covered over the span of one week (except for Unit 06 which will span two weeks) with built-in Test Your Knowledge activities to test your comprehension of the unit content. These activities will allow you to take control of your learning and prepare you for the weekly Unit Assessment. Unit Assessments vary week to week and may come in the form of a graded quiz or discussion post, available through the **Quizzes** tool and **Discussions** tool on CourseLink. Information on the Unit Assessments can be found at the end of each Unit.

Further assessments of course content include an online Final Exam at the end of the term, provided through the CourseLink **Quizzes** tool in CourseLink.

Course Learning Outcomes

1. Examine the Earth's place in the universe, specifically its uniqueness and fragility.
2. Discuss how geology is a physical and historical science.
3. Describe the materials that make up our planet and how they are organized.
4. Outline the natural and anthropogenic processes that shape our planet.
5. Investigate the mechanisms behind common types of geologic phenomena.
6. Examine the interdependence between Earth resources and society.

Textbooks

Group	Title	Author	ISBN
Required	Essentials of Geology	Lutgens, F.K., Tarbuck, E.J., & Tasa, D.	9780134446622

Learning Resources

Required Textbook

Title: Essentials of Geology

Author(s): Lutgens, F.K., Tarbuck, E.J., & Tasa, D.

Edition / Year: 13 / 2018

Publisher: Pearson

ISBN: 9780134446622

You may purchase the textbook at the Guelph Campus Co-op Bookstore or the University of Guelph Bookstore. Please note that DE textbooks are located in the Distance Education section of the University of Guelph Bookstore. The textbook is also available as a 180 Day EBook, which may be accessed through the Bookstore as well.

<http://www.bookstore.coop/>

<http://www.bookstore.uoguelph.ca/>

Course Materials

There are no required materials for this course.

Cost of Textbooks and Learning Resources

Textbook / Learning Resource	Required / Recommended	Cost
Essentials of Geology	Required	\$246.00

Students are advised that prices are often determined by the publisher or bookstore and may be subject to change.

Library Course Reserve (Ares)

For this course, you may be required to access course reserve materials through the University of Guelph McLaughlin Library. To access these items, select **Ares** on the navbar in CourseLink. Note that you will need your Central Login ID and password in order to access items on reserve. The Course textbook is available on reserve at the Library.

For further instructions on accessing reserve resources, visit How to Get Course Reserve Materials (<https://www.lib.uoguelph.ca/find/course-reserves-ares/>).

If at any point during the course you have difficulty accessing reserve materials, please contact the e-Learning Operations and Reserve Services staff at:

Tel: 519-824-4120 ext. 53621

Email: libres2@uoguelph.ca

Location: McLaughlin Library, First Floor, University of Guelph

School of Continuing Studies - Teaching and Learning Activities

Method of Learning

The teaching methods in this course include instructor notes available online as well as self- assessment tasks, articles, videos, and skill-building tasks. This multiplicity of methods allows students to:

- Test their understanding of theories and concepts presented in the readings;
- Use theories and concepts to analyze their personal capacity with regards to leadership skills and competencies;
- Develop skills in communicating ideas, in developing and presenting arguments, in listening to and understanding others, and in challenging others' views in a way that advances everyone's understanding; and
- Learn to think independently, since each student must choose the theories or conceptual frameworks that best fit with the topics at hand.

In this course, the role of the professor focuses on stimulating and guiding student discussion and engagement. I will review course concepts but will also ask questions and encourage you to challenge and support different points of view in the discussion.

Course Structure

The course structure is developed progressively for you to learn about various leadership skills and competencies in earlier units that will facilitate your capacity and learning in subsequent weeks.

- Unit 01: Origin of the Solar System and the Earth
- Unit 02: Earth Structure
- Unit 03: Plate Tectonics
- Unit 04: Minerals
- Unit 05: Igneous Geology
- Unit 06: Sedimentology
- Unit 07: Metamorphism
- Unit 08: Glacial Geology
- Unit 09: Paleontology
- Unit 10: Stratigraphy and Time
- Unit 11: Structural Geology

What to Expect for Each Unit

All eleven units of the course are presented with an initial Overview, consisting of an Introduction, the broad topics covered in the unit, and unit Learning Outcomes. The body content of the units is split into main topics with built-in instructional videos.

Additional "Geology Around the World" sections provide a perspective on how each unit's content relates within Canada and throughout the world.

Each unit contains a practice Test Your Knowledge learning activity. These activities are ungraded and can be used to practice your comprehension of the unit content.

Each unit is concluded with a graded Unit Assessment except for Units 01 and 09. Unit Assessments vary with each unit and may be a quiz or discussion post, provided through the Quizzes and Discussions tools respectively.

School of Continuing Studies - Course Schedule

It is strongly recommended that you follow the course schedule provided below. The schedule outlines what you should be working on each week of the course and lists the important due dates for the assessments. By following the schedule, you will be better prepared to complete the assessments and succeed in this course. Additional content is outlined within CourseLink for each unit.

Unit 01: Origin of the Solar System and the Earth

Week 1 – Monday, January 5 to Sunday, January 11

Readings

- Website: Unit 01 content
- Lutgens, F. K., Tarbuck, E. J., & Tasa, D. (2018). Essentials of geology. New Jersey, Hoboken: Pearson.

- Chapter 1, Section 1.5 -Origin of Planet Earth to Section
- Chapter 1, Section 1.6- Earth's Internal Structure

Activities

- Familiarize yourself with the course website and online learning by selecting **Help & Resources** on the navbar.
- Review **Outline** and **Assessments** on the course website to learn about course expectations, assessments, and due dates.
- Introduce yourself to the class in the Introductions section with the Discussions tool.

Assessments

No marked assessment this week

Unit 02: Earth Structure

Week 2 – Monday, January 12 to Sunday, January 18

Readings

- Website: Unit 02 Content
- Lutgens, F. K., Tarbuck, E. J., & Tasa, D. (2018). Essentials of geology. New Jersey, Hoboken: Pearson.
 - Chapter 4, Figure 4.17
 - Chapter 9, Section 9.2- Seismology: The Study of Earthquake Waves
 - Chapter 9, Section 9.8- Earth's Interior * Stop at Review

Assessments

- Discussion Post. Instructions for this discussion activity can be found at the end of Unit 2. Post must be completed by Sunday, January 18 at 11:59 PM ET

Unit 03: Plate Tectonics

Week 3 – Monday, January 19 to Sunday, January 25

Readings

- Website: Unit 03 content
- Lutgens, F. K., Tarbuck, E. J., & Tasa, D. (2018). Essentials of geology. New Jersey, Hoboken: Pearson.
 - Chapter 2-Plate Tectonics
 - Chapter 9, Section 9.1- What is an Earthquake?

Assessments

- Quiz 1: Units 01–03 will be open on Monday, January 19 at 8:00 am ET and closes on Sunday, January 25 at 11:59 pm ET.
 - Note: You are strongly encouraged to take the quizzes during CourseLink Support service hours, in case of technical challenges. See Technical Support in this Outline.

Unit 04: Minerals

Week 4 – Monday, January 26 to Sunday, February 1

Readings

- Website: Unit 04 content
- Lutgens, F. K., Tarbuck, E. J., & Tasa, D. (2018). Essentials of geology. New Jersey, Hoboken: Pearson.
 - Chapter 3- Matter and Minerals
 - Chapter 4, Section 4.6- How Magmas Evolve

Assessments

- Assignment: Watch Life's Rocky Start movie and answer questions; instructions are posted at end of Unit 4. Answers to movie questions must be submitted to Dropbox by Sunday, February 1 at 11:59 PM ET.

Unit 05: Igneous Geology

Week 5 – Monday, February 2 to Sunday, February 8

Readings

- Unit 05 Content
- Lutgens, F. K., Tarbuck, E. J., & Tasa, D. (2018). Essentials of geology. New Jersey, Hoboken: Pearson.

- Chapter 4- Igneous Rocks and Intrusive Activity
- Chapter 5- Volcanoes and Volcanic Hazards

Assessments

- Quiz 2: Units 04–05 will be open on Monday, February 2 at 8:00 am ET and closes on Sunday, February 8 at 11:59 pm ET.

Unit 06: Sedimentology

Week 6 – Monday, February 9 to Friday, February 13

Note: This is a shortened learning week due to the Fall Study Break. Please note the due dates carefully.

Readings

- Website: Unit 06 content
- Lutgens, F. K., Tarbuck, E. J., & Tasa, D. (2018). Essentials of geology. New Jersey, Hoboken: Pearson.
 - Chapter 7- Sedimentary Rocks
 - Chapter 10, Section 10.2- Continental Margins
 - Chapter 13, Section 13.3-Streamflow Characteristics
 - Chapter 13, Section 13.4- The Work of Running Water
 - Chapter 13, Section 13.5- Stream Channels

Assessments

- Discussion Post. Instructions for this discussion activity can be found at the end of Unit 6. Posts must be completed by Friday, February 13 at 11:59 PM ET

Winter Break – Monday, February 16 to Friday, February 20

Unit 07: Metamorphism

Week 7 – Monday, February 23 to Sunday, March 1

Readings

- Website: Unit 07 content
- Lutgens, F. K., Tarbuck, E. J., & Tasa, D. (2018). Essentials of geology. New Jersey, Hoboken: Pearson.
 - Chapter 8- Metamorphism and Metamorphic Rocks
 - Chapter 1, Figure 1.23-The Rock Cycle

Assessments

- Quiz 3: Unit 06–07 will be open on Monday, February 23 at 8:00 am ET and closes on Sunday, March 1 at 11:59 pm ET.

Unit 08: Glacial Geology

Week 8 – Monday, March 2 to Sunday, March 8

Readings

- Website: Unit 08 content
- Lutgens, F. K., Tarbuck, E. J., & Tasa, D. (2018). Essentials of geology. New Jersey, Hoboken: Pearson.
 - Chapter 15- Glaciers and Glaciation

Assessments

- Discussion Post: Local Glacial Features; instructions for this discussion activity can be found at the end of Unit 8. Posts must be completed by Sunday, March 8 at 11:59 pm ET.

***By March 6 you will have received at least 20% of your course grade.**

Unit 09: Paleontology

Week 9 – Monday, March 9 to Sunday, March 15

Readings

- Website: Unit 09 content
- Lutgens, F. K., Tarbuck, E. J., & Tasa, D. (2018). Essentials of geology. New Jersey, Hoboken: Pearson.
 - Chapter 18, Section 18.2- Fossils: Evidence of Past Life
 - Chapter 18, Section 18.3 - Correlation of Rock Layers

- Chapter 19, Section 19.6- Earth's First Life
- Chapter 19, Section 19.7- Paleozoic Era: Life Explodes

Assessments

- No graded assessment this week

Unit 10: Stratigraphy and Time

Week 10 – Monday, March 16 to Sunday, March 22

Readings

- Website: Unit 10 content
- Lutgens, F. K., Tarbuck, E. J., & Tasa, D. (2018). Essentials of geology. New Jersey, Hoboken: Pearson.
 - Chapter 18, Section 18.1- Creating a Time Scale: Relative Dating Principles

Assessments

- Quiz 4: Units 08–10 will be open on Monday, March 16 at 8:00 am ET and closes on Sunday, March 22 at 11:59 pm ET

Unit 11: Structural Geology

Week 11 – Monday, March 23 to Sunday, March 29

Readings

- Website: Unit 11 content
- Lutgens, F. K., Tarbuck, E. J., & Tasa, D. (2018). Essentials of geology. New Jersey, Hoboken: Pearson.
 - Chapter 11: Crustal Deformation & Mountain Building, p. 292-316

Assessments

- Discussion Post: Virtual Tour of Blacktail Canyon; instructions for this can be found at the end of Unit 11. Posts must be completed by Sunday, March 29 by 11:59 PM ET.

Unit 12: Review Week

Week 12 – Monday, March 30 to Monday, April 6

Readings

- Review course content and prepare for the exam

Assessment Descriptions

Quizzes

There are four online quizzes that test your comprehensive of the content covered in this course. Each quiz covers specific content from the course, including unit content, textbook readings, and resources available through Ares.

Each quiz is designed to assess and measure the knowledge you gain from studying the content from specific units. Preparing for each quiz will help you to identify and explain the major concepts, theories, and ideologies covered in the course. Completing each quiz will let you know if you have achieved a course-level learning outcome.

Each quiz contains multiple-choice and True/False questions. You have one attempt and 30 minutes to complete each quiz. Quizzes will open on Mondays at 8 am and will close on Sundays at 11:59 pm.

Discussion Posts

An important aspect of the learning experience in this course is the online discussions which require you to engage in a scholarly manner with your classmates on current literature surrounding different geologic topics. This experience provides you with the opportunity to share the knowledge you gained in the course and to engage in a dialogue with your classmates. There are specific discussion instructions and questions to respond to for four of the units within the course. The discussions are designed to elicit dialogue on the unit readings with your classmates and instructor.

You will participate in these discussions in groups. There are specific discussion questions and activities posted in Units 2, 6, 8, and 11 of the course.

Movie Assignment

At the end of Unit 4, you will be assigned a video to watch with corresponding questions to answer. Answers will be submitted via Dropbox.

Assessment Breakdown

{NOTE: instructor can add another row by hitting "TAB" button when they are at the end of the row}

Description	Weighting (%)	Due Dates
Biweekly Quizzes (4 total)	30%	January 25 February 8 February 23 March 22
Discussion Posts (4 total)	30%	January 18 February 13 March 8 March 29
Movie Assignment	5%	February 1
Final Exam	35%	

Final Exam

Date: Apr 16

Time: Th 2:30pm-4:30pm

Location: TBA Please see Web Advisor closer to the date of scheduled final for location.

To understand rules and regulations regarding Examinations students are encouraged to read Student's Responsibilities (<https://calendar.uoguelph.ca/undergraduate-calendar/undergraduate-degree-regulations-procedures/examinations/>)

If the student is unable to meet the final exam requirements due to medical, psychological or compassionate circumstances they are encouraged to review Student's Responsibilities in the Academic Consideration, Appeals and Petitions (<https://calendar.uoguelph.ca/undergraduate-calendar/undergraduate-degree-regulations-procedures/academic-consideration-appeals-petitions/>) section of the Academic Calendar.

Online Final Exam (without Respondus)

This course requires you to write an online final exam using the Quizzes tool in CourseLink. The final exam will consist of multiple-choice questions and cover all of the course content. Select Content on the navbar to locate Assessments in the table of contents panel to review further details of the final exam.

The final exam will be delivered online via the **Quizzes** tool. The exam is 2 hours in length and will be held on December 11.

To accommodate students who may be located in various time zones, the exam will be available beginning at 8:30 am until 9:30 am Eastern Time (ET). You can enter the exam at any point during this window of time but will only have 2 hours to complete it from when you start writing. For example, if you start writing the exam at 9:00 am., you will have until 11:00 am to complete it. After 9:30 am ET you will no longer be able to enter the exam environment.

University of Guelph degree and associate diploma students must check WebAdvisor for the final exam location, while Open Learning program students must check Exam Schedules By Semester.

<https://www.uoguelph.ca/webadvisor>

<https://www.uoguelph.ca/registrar/enrolment-records/exams/#exam-schedules-by-semester>

Last Day to Drop Course

The final day to drop Winter 2026 courses without academic penalty is the last day of classes: April 06

After this date, a mark will be recorded, whether course work is completed or not (a zero is assigned for missed tests/assignments). This mark will show on the student's transcript and will be calculated into their average.

School of Continuing Studies - Use of Artificial Intelligence

The use of artificial intelligence (AI) in this course must align with academic integrity principles. Students are expected to complete their work independently and showcase their problem-solving abilities. Undeclared and/or unauthorized use of AI tools to produce coursework is considered a

form of academic misconduct. Any misuse of AI tools, including submitting AI-generated work, may be considered academic misconduct. For specific guidelines on acceptable AI use in your course, please check with your instructor.

Review the University of Guelph's Statement on Artificial Intelligence Systems, ChatGPT, and Academic Integrity (<https://news.uoguelph.ca/2023/03/university-of-guelph-statement-on-artificial-intelligence-systems-chatgpt-academic-integrity/>) for more information.

Course Grading Policies

Extension Considerations

Extensions will be considered for medical reasons or other extenuating circumstances. If you require an extension, discuss this with the instructor as soon as possible and well before the due date. Barring exceptional circumstances, extensions will not be granted once the due date has passed. These rules are not designed to be arbitrary, nor are they inflexible. They are designed to keep you organized, to ensure that all students have the same amount of time to work on assignments, and to help return marked materials to you in the shortest possible time.

Late Assignments

If you are late in submitting an assignment, you must contact the instructor. Your mark will be reduced by 10% per day late.

Obtaining Grades and Feedback

Unofficial assessment marks will be available in the Grades tool of the course website.

Your instructor will have grades posted online generally within 2 weeks of the submission deadline, if the assignment was submitted on time. Once your assignments are marked you can view your grades on the course website by selecting Grades from the Tools dropdown menu on the navbar. Your course will remain open to you for seven days following the last day of the final exam period.

Final grades will be available at the end of the semester. Students can access their final grade by logging into WebAdvisor (using your U of G central ID).

Open Learning program students should log in to the Student Portal to view their final grade (using the same username and password you have been using for your courses)

<https://www.uoguelph.ca/webadvisor>

<https://courses.scs.uoguelph.ca/portal/logon.do?method=load>

Submission of Assignments to Dropbox

All assignments for this course should be submitted electronically via the online Dropbox tool. When submitting your assignments using the Dropbox tool, do not leave the page until your assignment has successfully uploaded. To verify that your submission was complete, you can view the submission history immediately after the upload to see which files uploaded successfully. The system will also email you a receipt. Save this email receipt as proof of submission.

Be sure to keep a back-up copy of all of your assignments in the event that they are lost in transition. In order to avoid any last-minute computer problems, your instructor strongly recommends you save your assignments to a cloud-based file storage (e.g., Google Docs), or send to your email account, so that should something happen to your computer, the assignment could still be submitted on time or re-submitted.

It is your responsibility to submit your assignments on time as specified on the Schedule. Be sure to check the technical requirements and make sure you have the proper computer, that you have a supported browser, and that you have reliable Internet access. Remember that technical difficulty is not an excuse not to turn in your assignment on time. Don't wait until the last minute as you may get behind in your work.

If, for some reason, you have a technical difficulty when submitting your assignment electronically, please contact your instructor or CourseLink Support.

<https://support.courselink.uoguelph.ca/contact>

Technology Requirements and Technical Support

CourseLink System Requirements

You are responsible for ensuring that your computer system meets the necessary system requirements. (<https://www.uoguelph.ca/continuing-studies/technical-requirements/>) Use the browser check (<https://courselink.uoguelph.ca/d2l/systemCheck>) tool to ensure your browser settings are compatible and up to date. (Results will be displayed in a new browser window)

Microsoft Teams System Requirements

This course may use **Microsoft Teams** as a video communication tool. A Webcam, a microphone to record video, and headphones/speakers to play back the recording are also needed. In order to use Microsoft Teams, you must meet the following technical requirements:

1. An internet connection – broadband wired or wireless (3G or 4G/LTE);
2. Speakers and a microphone – built-in or USB plug-in or wireless Bluetooth;
3. A webcam or HD webcam - built-in or USB plug-in;

Supported mobile platforms: Android 4.4 or later and iOS 10.0 or later.

Technical Skills

As part of your online experience, you are expected to use a variety of technology as part of your learning:

- Manage files and folders on your computer (e.g., save, name, backup, rename, delete, and check properties);
- Install software, security, and virus protection;
- Use office applications (e.g., Word, PowerPoint, Excel, or similar) to create documents;
- Be comfortable uploading and downloading saved files;
- Communicate using email (e.g., create, receive, reply, print, send, download, and open attachments);
- Navigate the CourseLink learning environment and use the essential tools, such as **Dropbox**, **Quizzes**, **Discussions**, and **Grades** (the instructors for this are given in your course);
- Access, navigate, and search the internet using a web browser (e.g., Chrome, Firefox, Microsoft Edge, Safari, etc.);
- Perform online research using various search engines (e.g., Google) and library databases.

Technical Support

If you need any assistance with the software tools or the CourseLink website, contact CourseLink Support.

CourseLink Support

University of Guelph
Day Hall, Room 211
Email: courselink@uoguelph.ca
Tel: 519-824-4120 ext. 56939
Toll-Free (CAN/USA): 1-866-275-1478

Walk-In Hours (Eastern Time):

Monday to Friday: 8:30 am - 4:30 pm

Phone/Email Hours (Eastern Time):

Monday to Friday: 8:30 am - 8:30 pm
Saturday: 10:00 am - 4:00 pm
Sunday: 12:00 pm - 6:00 pm

Standard Statements for Online Courses

Acceptable Use

The University of Guelph has an Acceptable Use Policy (<https://ithelp.uoguelph.ca/policy/acceptable-use-policy>), which you are expected to adhere to.

Communicating with Your Instructor

During the course, your instructor will interact with you on various course matters in the course website using the following ways of communication:

- **Announcements:** The instructor will use Announcements on the Course Home page to provide you with course reminders and updates. Please check this section frequently for course updates from your instructor.
- **Ask Your Instructor Discussion:** Use this discussion forum to ask questions of your instructor about the content or course-related issues with which you are unfamiliar. If you encounter difficulties, the instructor is here to help you. Please post general course-related questions to the discussion forum so that all students have an opportunity to review the response. To access this discussion forum, select **Discussions** from the **Tools** dropdown menu.
- **Email:** If you have a conflict that prevents you from completing course requirements or have a question concerning a personal matter, you can send your instructor a private message by email. The instructor will generally respond to your email within 48 to 72 hours.

Netiquette Expectations

For distance education courses, the course website is considered the classroom and the same protections, expectations, guidelines, and regulations used in face-to-face settings apply, plus other policies and considerations that come into play specifically because these courses are online.

Inappropriate online behaviour will not be tolerated. Examples of inappropriate online behaviour include:

- Posting inflammatory messages about your instructor or fellow students;
- Using obscene or offensive language online;
- Copying or presenting someone else's work as your own;
- Adapting information from the Internet without using proper citations or references;
- Buying or selling term papers or assignments;
- Posting or selling course materials to course notes websites;
- Having someone else complete your quiz or completing a quiz for/with another student;
- Stating false claims about lost quiz answers or other assignment submissions;
- Threatening or harassing a student or instructor online;
- Discriminating against fellow students, instructors, and/or TAs;
- Using the course website to promote profit-driven products or services;
- Attempting to compromise the security or functionality of the learning management system;
- Sharing your username and password; and
- Recording lectures without the permission of the instructor.

Respondus Policy Violation Consequences

If your video is flagged, your instructor will review it. If this review indicates a suspected case of academic misconduct, your instructor will initiate the procedures for such cases and you may be subject to the penalties as outlined in the University's Academic Misconduct Policy (<https://calendar.uoguelph.ca/undergraduate-calendar/undergraduate-degree-regulations-procedures/academic-misconduct/>)

Copyright Notice

Content within this course is copyright protected. Third party copyrighted materials (such as book chapters and articles) have either been licensed for use in this course or have been copied under an exception or limitation in Canadian Copyright law. The fair dealing exemption in Canada's Copyright Act permits students to reproduce short excerpts from copyright-protected materials for purposes such as research, education, private study, criticism and review, with proper attribution. Any other copying, communicating, or distribution of any content provided in this course, except as permitted by law, may be an infringement of copyright if done without proper license or the consent of the copyright owner. Examples of infringing uses of copyrighted works would include uploading materials to a commercial third-party web site, or making paper or electronic reproductions of all, or a substantial part, of works such as textbooks for commercial purposes. Students who upload to CourseLink copyrighted materials such as book chapters, journal articles, or materials taken from the Internet, must ensure that they comply with Canadian Copyright law or with the terms of the University's electronic resource licenses. For more information about students' rights and obligations with respect to copyrighted works, review Copyright at the University of Guelph (<https://www.lib.uoguelph.ca/scholarship-publishing/copyright-university-guelph/>).

Standard Statements for Open Learning Program Students

As a student at the University of Guelph, it is important to understand your rights and responsibilities and the academic rules and regulations that you must abide by.

Open Learning program (OLp) students are required to follow the same Senate-approved academic regulations as University of Guelph undergraduate students. For information on academic misconduct, academic accessibility accommodations, academic accommodation of religious obligations, and withdrawal procedures, consult Academic Policies and Procedures (<https://www.uoguelph.ca/continuing-studies/academic-policies/>) and Withdrawals, Refunds, and Transfers (<https://www.uoguelph.ca/continuing-studies/withdrawals-refunds-transfers/>) on the School of Continuing Studies website. You may also contact the School of Continuing Studies' Learner Success Advisor (scs-counsellor@uoguelph.ca) for assistance.

Standard Statements for Undergraduate Courses

Academic Integrity

The University of Guelph is committed to upholding the highest standards of academic integrity and it is the responsibility of all members of the University community – faculty, staff, and students – to be aware of what constitutes academic misconduct and to do as much as possible to prevent academic offences from occurring. University of Guelph students have the responsibility of abiding by the University's policy on academic misconduct regardless of their location of study; faculty, staff and students have the responsibility of supporting an environment that discourages misconduct. Students need to remain aware that instructors have access to and the right to use electronic and other means of detection.

Please note: Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

The Academic Misconduct Policy (<https://calendar.uoguelph.ca/undergraduate-calendar/undergraduate-degree-regulations-procedures/academic-misconduct/>) is outlined in the Undergraduate Calendar.

Accessibility

The University promotes the full participation of students who experience disabilities in their academic programs. To that end, the provision of academic accommodation is a shared responsibility between the University and the student.

When accommodations are needed, the student is required to first register with Student Accessibility Services (SAS). Documentation to substantiate the existence of a disability is required; however, interim accommodations may be possible while that process is underway.

Accommodations are available for both permanent and temporary disabilities. It should be noted that common illnesses such as a cold or the flu do not constitute a disability. Use of the SAS Exam Centre requires students to make a booking at least 10 days in advance, and no later than the first business day in November, March or July as appropriate for the semester. Similarly, new or changed accommodations for online quizzes, tests and exams must be approved at least a week ahead of time. For students at the Guelph campus, information can be found on the SAS website. (<https://www.uoguelph.ca/sas>)

Accommodation of Religious Obligations

If you are unable to meet an in-course requirement due to religious obligations, please email the course instructor within two weeks of the start of the semester to make alternate arrangements.

See the Academic calendar for information on regulations and procedures for Academic Accommodations of Religious Obligations (<https://calendar.uoguelph.ca/undergraduate-calendar/undergraduate-degree-regulations-procedures/academic-accommodation-religious-obligations/>).

Copies of Out-of-class Assignments

Keep paper and/or other reliable back-up copies of all out-of-class assignments: you may be asked to resubmit work at any time.

Drop Date

Students will have until the last day of classes to drop courses without academic penalty. The deadline to drop two-semester courses will be the last day of classes in the second semester. This applies to all undergraduate students except for Doctor of Veterinary Medicine and Associate Diploma in Veterinary Technology (conventional and alternative delivery) students. The regulations and procedures for course registration are available in the Undergraduate Calendar - Dropping Courses (<https://calendar.uoguelph.ca/undergraduate-calendar/undergraduate-degree-regulations-procedures/dropping-courses/>).

Email Communication

As per university regulations, all students are required to check their <uoguelph.ca> e-mail account regularly: e-mail is the official route of communication between the University and its students.

Health and Wellbeing

The University of Guelph provides a wide range of health and wellbeing services at the Vaccarino Centre for Student Wellness (<https://wellness.uoguelph.ca/>). If you are concerned about your mental health and not sure where to start, connect with a Student Wellness Navigator (<https://wellness.uoguelph.ca/navigators>) who can help develop a plan to manage and support your mental health or check out our mental wellbeing resources (<https://wellness.uoguelph.ca/shine-this-year>). The Student Wellness team are here to help and welcome the opportunity to connect with you.

Illness

Medical notes will not normally be required for singular instances of academic consideration, although students may be required to provide supporting documentation for multiple missed assessments or when involving a large part of a course (e.g., final exam or major assignment).

Recording of Materials

Presentations that are made in relation to course work—including lectures—cannot be recorded or copied without the permission of the presenter, whether the instructor, a student, or guest lecturer. Material recorded with permission is restricted to use for that course unless further permission is granted.

Resources

The Academic Calendars (<http://www.uoguelph.ca/registrar/calendars/?index>) are the source of information about the University of Guelph's procedures, policies and regulations which apply to undergraduate, graduate and diploma programs.

When You Cannot Meet a Course Requirement

When you find yourself unable to meet an in-course requirement because of illness or compassionate reasons please advise the course instructor (or designated person, such as a teaching assistant) in writing, with your name, id#, and e-mail contact. See the Undergraduate Calendar for information on regulations and procedures for Academic Consideration. (<https://calendar.uoguelph.ca/undergraduate-calendar/undergraduate-degree-regulations-procedures/academic-consideration-appeals-petitions/>)