# Outline for ENVS\*1060 Principles of Geology

## Guidelines for Reviewing this Outline

As of Fall 2017, all online course offerings now include an Outline in PDF format that replaces the HTML Outline that was previously used in courses. This new Outline allows instructors and students to quickly access information in one document that can easily be downloaded, saved, and printed. The separate Schedule page in CourseLink no longer exists; all assessment due dates have been incorporated into the new Outline. Below are some guidelines to keep in mind when reviewing the Outline.

* The Outline has been customized to each course and includes information that was previously available to students in the CourseLink site. If any information is missing or needs to be updated, please use the [track changes feature in Word](https://support.office.com/en-us/article/Track-changes-in-Word-197ba630-0f5f-4a8e-9a77-3712475e806a) to mark your edits.
* The Outline is organized into nine sections which should not be rearranged, removed, or reformatted. If you have any questions or concerns about the organization or formatting of the Outline, please contact the Online Course Preparation team at onlinecourseprep@opened.uoguelph.ca.
* The Outline contains some information that is standard across online courses at the University of Guelph. The information in the following sections should only be modified if there is an error.
* **Course Details:** calendar description, pre-requisite(s), co-requisite(s), restriction(s), and method of delivery.
* **Course Technologies and Technical Support:** CourseLink requirements, accessibility and privacy policies for technologies used in the course, and contact information for CourseLink Support.
* **Course Specific Standard Statements:** acceptable use, netiquette expectations, submitting assignments to Dropbox, obtaining grades and feedback, and rights and responsibilities when learning online.
* The **University Standard Statements** are derived from the Undergraduate / Graduate Calendars and are incorporated as per the [AVPA’s Course Outline Checklist](http://www.uoguelph.ca/vpacademic/avpa/checklist/).
* There may be text in the Outline highlighted in yellow. This is information that the Online Course Preparation team has identified as missing or requiring confirmation. Please update the information accordingly.

Please review the Outline thoroughly and submit your approved version electronically with the [Winter 2018 Course Preparation Survey](https://uoguelph.eu.qualtrics.com/jfe/form/SV_ctDcXqq5Wwan5aJ) by **Monday, October 30, 2017**. Information about your Graduate Teaching Assistants and the date and time of the final exam can be added to the Outline at a later date.

Once you submit the Outline, the Online Course Preparation team will convert it into an accessible PDF file and upload it to the course website. This cover page will not be included in the final version of the Outline that is posted to CourseLink.

# This is the University of Guelph logo

# ENVS\*1060 Principles of Geology

# Winter 2018

Section: DE

School of Environmental Sciences

Credit Weight: 0.50

## Course Details

### Calendar Description

This course provides an introduction to geological principles, their historical development and application to interpreting Earth materials and processes. This course is suitable for those wishing a general knowledge of Earth sciences.

**Pre-Requisite(s):** None

**Co-Requisite(s):** None

**Equate(s):** GEOL\*1100

**Restriction(s):** None

**Method of Delivery:** Online

### Final Exam

**Date:** Wed. April 18

**Time:** 2:30-4:30

**Location:** On campus

## Instructional Support

### Instructor

**Steven Sadura**

**Email:** sadura@uoguelph.ca

**Telephone:** (519) 824-4120 Ext. 53393

**Office:** Alexander Hall (ALEX), Room 221

### Teaching Assistant(s)

**Name:** Anastassia Lagounova

**Email:** alagouno@uoguelph.ca

## Learning Resources

### Required Textbook

**Title:** Earth: An Introduction to Physical Geology

**Author(s):** Edward, J. Tarbuck, Fredrick K. Lutgens, Cameron J. Tsujita, & Stephen R. Hicock

**Edition / Year:** 4th Canadian edition, 2014

**Publisher:** Pearson Education Canada

**ISBN:** 978-0321937018

You may purchase the textbook at the [Guelph Campus Co-op Bookstore](http://www.guelphcampus.coop/bookstore) or the [University of Guelph Bookstore](http://www.bookstore.uoguelph.ca/). Please note that DE textbooks are located in the Distance Education section of the University of Guelph Bookstore.

https://guelphcampus.coop/bookstore

http://www.bookstore.uoguelph.ca/

### Course Website

[CourseLink](https://courselink.uoguelph.ca/shared/login/login.html) (powered by D2L’s Brightspace) is the course website and will act as your classroom. It is recommended that you log in to your course website every day to check for announcements, access course materials, and review the weekly schedule and assignment requirements.

https://courselink.uoguelph.ca/shared/login/login.html

### Ares

For this course, you will be required to access course reserve materials through the University of Guelph McLaughlin Library. To access these items, select **Ares** on the navbar in CourseLink. Note that you will need your Central Login ID and password in order to access items on reserve.

For further instructions on accessing reserve resources, visit [How to Get Course Reserve Materials](http://www.lib.uoguelph.ca/find/find-type-resource/course-reserves-ares/how-get-course-reserve-material).

If at any point during the course you have difficulty accessing reserve materials, please contact the e-Learning Operations and Reserve Services staff at:

Tel: 519-824-4120 ext. 53621
Email: libres2@uoguelph.ca
Location: McLaughlin Library, First Floor, University of Guelph

http://www.lib.uoguelph.ca/find/find-type-resource/course-reserves-ares/how-get-course-reserve-material

## Learning Outcomes

### Course Learning Outcomes

Geology is a popular science covered almost daily in the media and I suspect that most of you already know more about it than you think. The most important goals of this course are simple but meaningful. After finishing, you will have developed a greater degree of general science literacy and a greater appreciation of Earth's place in the Universe; it's uniqueness and fragility.

By the end of this course, you should be able to:

1. Examine the Earth's place in the universe, specifically its uniqueness and fragility;
2. Recognize that geology is a physical and historical science;
3. Describe the materials that make up our planet and how they are organized;
4. Outline the natural and anthropogenic processes that shape our planet;
5. Investigate the mechanisms behind common types of geologic phenomena; and
6. Examine the interdependence between Earth resources and society.

## Teaching and Learning Activities

### Course Structure

* Unit 01: Origin of the Solar System and the Earth
* Unit 02: Earth Structure
* Unit 03: Plate Tectonics
* Unit 04: Mineralogy
* Unit 05: Igneous Geology
* Unit 06: Weathering and Soils
* Unit 07: Glacial Geology
* Unit 08: Sedimentology
* Unit 09: Paleontology
* Unit 10: Stratigraphy and Time
* Unit 11: Structural Geology
* Unit 12: Metamorphism

### What to Expect for Each Unit

Each unit follows a similar structure with each one including the following:

* An introduction to the unit;
* Learning outcomes that help you focus on what you should be able to do by the end of the unit;
* An overview of the unit in the form of a video tutorial often with PowerPoint, audio, photos and animations to explain important concepts. The overview is intended to supplement the unit content, not replace it. For accessibility, you can use the notes tab to read the narration;
* A list of scientific terms with each term linked to a multi-media glossary page. The first time these terms are used in the text of the unit, the term is linked to the same glossary page; and
* A self-test (optional) designed to help you assess your understanding of the material in the course. The self-tests use the **Quizzes** tool but are not counted towards your grades. The questions change each time you access the self-test so you can continue to challenge yourself and better prepare for the evaluated components of the course. Corrective feedback will be available for both correct and incorrect responses. Remember, you can complete these self-tests as many times as you like.

### Schedule

**Unit 01: Origin of the Solar System and the Earth**

#### Week 1 – Monday, January 8 to Sunday, January 14

**Readings**

* Website: Unit 01 Content
* Textbook:
	+ Chapter 1: An Introduction to Geology and Plate Tectonics, p. 10-11
	+ Chapter 8: Geologic Time, p. 194-195

**Activities**

* Familiarize yourself with the course website by reviewing the **Start Here** section of the course.
* Review the **Outline** and **Assessments** sections on the course website to learn about course expectations, assessments, and due dates.
* Confirm your access to the course reserve materials by selecting **Ares** on the navbar.
* Unit 01: Earths Origin Self-Test

**Unit 02: Earth Structure**

#### Week 2 – Monday, January 15 to Sunday, January 21

**Readings**

* Website: Unit 02 Content
* Textbook:
	+ Chapter 1: An Introduction to Geology and Plate Tectonics, p. 18-24
	+ Chapter 3: Igneous Rocks, p.57 and Fig. 3.2
	+ Chapter 10: Earthquakes and the Earth's Interior, p. 229-232 and p. 245-250

**Activities**

* Unit 02: Earths Structure Self-Test

**Unit 03: Plate Tectonics**

#### Week 3 – Monday, January 22 to Sunday, January 28

**Readings**

* Website: Unit 03 Content
* Textbook:
	+ Chapter 1: An Introduction to Geology and Plate Tectonics, p. 12-19 and p. 26-28.
	+ Chapter 11: The Ocean Floor, p.254-257 and p. 264-268
	+ Chapter 12: Plate Tectonics, The Framework for Modern Geology, p. 270-290
	+ Chapter 13: Mountain Building and Continental Frameworks, p. 293-304

**Activities**

* Unit 03: Plate Tectonics Self-Test

**Unit 04: Mineralogy**

#### Week 4 – Monday, January 29 to Sunday, February 4

**Readings**

* Website: Unit 04 Content
* Textbook:
	+ Chapter 3: Minerals, the Building Blocks of Rocks, p. 30-54
	+ Chapter 3: Igneous Rocks, p. 61-62
	+ Chapter 20: Mineral and Energy Resources, p. 464 and Table 20.2

**Activities**

* Unit 04: Mineralogy Self-Test

**Unit 05: Igneous Geology**

#### Week 5 – Monday, February 5 to Sunday, February 11

**Readings**

* Website: Unit 05 Content
* Textbook:
	+ Chapter 3: Igneous Rocks, p. 56-83
	+ Chapter 4: Volcanoes and Volcanic Processes, p. 85-106
	+ Chapter 20: Mineral and Energy Resources, p. 449-457

**Activities**

* Unit 05: Igneous Geology Self-Test

**Assessments**

* **Midterm 1**

Opens: Monday, February 5 at 12:00 am ET

Closes: Friday, February 9 at 11:59 pm ET

**Unit 06: Weathering and Soils**

#### Week 6 – Monday, February 12 to Sunday, February 18

**Readings**

* Website: Unit 06 Content
* Textbook:
	+ Chapter 5: Weathering and Soil, p. 109-130
	+ Chapter 20: Mineral and Energy Resources., p. 450, Box 20.2, and p. 462

**Activities**

* Unit 06: Weathering Self-Test

#### *Winter Break: Monday, February 19 to Sunday, February 25*

**Unit 07: Glacial Geology**

#### Week 7 – Monday, February 26 to Sunday, March 4

**Readings**

* Website: Unit 07 Content
* Textbook:
	+ Chapter 17: Glaciers and Glaciation, p. 383-409

**Activities**

* Unit 07: Glacial Geology Self-Test

**Unit 08: Sedimentology**

#### Week 8 – Monday, March 5 to Sunday, March 11 *(40th Class Day: Friday, March 9)*

**Readings**

* Website: Unit 08 Content
* Textbook:
	+ Chapter 6: Sedimentary Rocks, p. 132
	+ Chapter 11: The Ocean Floor, p. 256-258 and p. 262-264
	+ Chapter 15: Running Water, p. 332-358
	+ Chapter 18: Deserts and Winds, p. 441-451
	+ Chapter 19: Shorelines, p. 436-439
	+ Chapter 20: Mineral and Energy Resources, p. 466-467

**Activities**

* Unit 08: Sedimentology Self-Test

**Unit 09: Paleontology**

#### Week 9 – Monday, March 12 to Sunday, March 18

**Readings**

* Website: Unit 09 Content
* Textbook:
	+ Chapter 1: An Introduction to Geology and Plate Tectonics, p. 7-9
	+ Chapter 6: Sedimentary Rocks, p. 138 Fig 6.4 and p. 155-160
	+ Chapter 8: Geologic Time, p. 189-193, Box 8.3, p. 199-200

**Activities**

* Unit 09: Paleontology Self-Test

**Assessments**

* **Midterm 2**

Opens: Monday, March 12 at 12:00 am ET

Closes: Friday, March 16 at 11:59 pm ET

**Unit 10: Stratigraphy and Time**

#### Week 10 – Monday, March 19 to Sunday, March 25

**Readings**

* Website: Unit 10 Content
* Textbook:
	+ Chapter 1: An Introduction to Geology and Plate Tectonics, p. 5-10
	+ Chapter 8: Geologic Time, p.184-203
	+ Chapter 20: Mineral and Energy Resources, p. 467-470

**Activities**

* Unit 10: Stratigraphy Self-Test

**Unit 11: Structural Geology**

#### Week 11 – Monday, March 26 to Sunday, April 1

**Readings**

* Website: Unit 11 Content
* Textbook:
	+ Chapter 9: Crustal Deformation, p. 205-224
	+ Chapter 13: Mountain Building and Continental Frameworks, p. 301-304

**Activities**

* Unit 11: Structural Geology Self-Test

**Unit 12: Metamorphism**

#### Week 12 – Monday, April 2 to Friday, April 6

**Readings**

* Website: Unit 12 Content
* Textbook:
	+ Chapter 7: Metamorphism and Metamorphic Rocks, p. 163-182
	+ Chapter 20: Mineral and Energy Resources, p. 460-461

**Activities**

* Unit 12: Metamorphism Self-Test

## Assessment

The grade determination for this course is indicated in the following table. A brief description of each assessment is provided below. Select **Content** on the navbar to locate **Assessments** in the table of contents panel to review further details of each assessment. Due dates can be found under the Schedule heading of this outline.

Table 1: Course Assessment

|  |  |
| --- | --- |
| Assessment Item | Weight |
| Midterm 1 | 25% |
| Midterm 2 | 25% |
| Final Exam | 50% |
| **Total** | **100%** |

### Assessment Descriptions

#### Midterms

Online midterms will be made available through the **Quizzes** tool. Midterm 1 will cover Units 1-5 and Midterm 2 will cover Units 1-9, with emphasis on units 6-9. The midterms must be submitted by the due dates specified in the schedule section of this outline.

#### Final Exam

This course requires you to write a traditional sit-down final exam. Final exams are written on campus at the University of Guelph or at alternate locations for students at a distance. You must pass the final exam (get more than 50%) to pass this course. If you do not, your final exam mark will be recorded as your final grade in the course. The final exam will consist of multiple choice and true/false type questions and cover all of the course content.

It is assumed that all DE students will be writing their final examination on campus at the University of Guelph. University of Guelph degree and associate diploma students must check [WebAdvisor](https://webadvisor.uoguelph.ca/WebAdvisor/WebAdvisor?TYPE=M&PID=CORE-WBMAIN&TOKENIDX=2188266810) for their examination schedule. Open Learning program students must check the [Open Learning Program Final Examination Schedule](http://opened.uoguelph.ca/student-resources/Open-Learning-Program-Final-Exam-Schedule.aspx) for their examination schedule.

If you are studying at a distance, you can request to write your final exam at an alternate location. It is recommended that you make arrangements as early as possible in the semester since changes cannot be guaranteed after the deadline. Exam schedules for off-campus exams will be emailed by Week 9 of the course. For more information, please visit [Final Exams](http://opened.uoguelph.ca/student-resources/final-exams).

https://webadvisor.uoguelph.ca/

http://opened.uoguelph.ca/student-resources/Open-Learning-Program-Final-Exam-Schedule

http://opened.uoguelph.ca/student-resources/final-exams

## Course Technologies and Technical Support

### CourseLink System Requirements

You are responsible for ensuring that your computer system meets the necessary [system requirements](http://spaces.uoguelph.ca/ed/system-requirements/). Use the [browser check](http://courselink.uoguelph.ca/d2l/tools/system_check/systemcheck.asp?ou=6605) tool to ensure your browser settings are compatible and up to date. (Results will be displayed in a new browser window).

http://spaces.uoguelph.ca/ed/system-requirements/

https://courselink.uoguelph.ca/d2l/systemCheck

### Technical Skills

As part of your online experience, you are expected to use a variety of technology as part of your learning:

* Manage files and folders on your computer (e.g., save, name, copy, backup, rename, delete, and check properties);
* Install software, security, and virus protection;
* Use office applications (e.g., Word, PowerPoint, Excel, or similar) to create documents;
* Be comfortable uploading and downloading saved files;
* Communicate using email (e.g., create, receive, reply, print, send, download, and open attachments);
* Navigate the CourseLink learning environment and use the essential tools, such as **Dropbox**, **Quizzes**, **Discussions**, and **Grades** (the instructions for this are given in your course);
* Access, navigate, and search the Internet using a web browser (e.g., Firefox, Internet Explorer); and
* Perform online research using various search engines (e.g., Google) and library databases.

### Course Technologies

#### Ares

The library’s Ares Course Reserve system is a software solution that provides you with access to digital resources used in your course. The system also provides information on print resources placed at the physical reserve desk at the library. Accessibility and privacy policy statements do not exist for this software.

#### CourseLink

Distance Education courses are offered entirely online using CourseLink (powered by D2L's Brightspace), the University of Guelph's online learning management system (LMS). By using this service, you agree to comply with the [University of Guelph's Access and Privacy Guidelines](http://www.uoguelph.ca/web/privacy/). Please visit the D2L website to review the [Brightspace privacy statement](http://www.d2l.com/legal/privacy/) and [Brightspace Learning Environment web accessibility standards](http://www.d2l.com/accessibility/standards/).

http://www.uoguelph.ca/web/privacy/

https://www.d2l.com/legal/privacy/

https://www.d2l.com/accessibility/standards/

### Technical Support

If you need any assistance with the software tools or the CourseLink website, contact CourseLink Support.

**CourseLink Support**

University of Guelph

Day Hall, Room 211

Email:courselink@uoguelph.ca

Tel: 519-824-4120 ext. 56939

Toll-Free (CAN/USA): 1-866-275-1478

**Walk-In Hours (Eastern Time):**

Monday thru Friday: 8:30 am–4:30 pm

**Phone/Email Hours (Eastern Time):**

Monday thru Friday: 8:30 am–8:30 pm

Saturday: 10:00 am–4:00 pm
Sunday: 12:00 pm–6:00 pm

## Course Specific Standard Statements

### Acceptable Use

The University of Guelph has an [Acceptable Use Policy](http://www.uoguelph.ca/cio/content/aup-acceptable-use-policy), which you are expected to adhere to.

https://www.uoguelph.ca/ccs/infosec/aup

### Communicating with Your Instructor

During the course, your instructor will interact with you on various course matters on the course website using the following ways of communication:

* **Announcements:** The instructor will use **Announcements** on the Course Home page to provide you with course reminders and updates. Please check this section frequently for course updates from your instructor.
* **Ask Your Instructor Discussion:** Use this discussion forum to ask questions of your instructor about content or course-related issues with which you are unfamiliar. If you encounter difficulties, the instructor is here to help you. Please post general course-related questions to the discussion forum so that all students have an opportunity to review the response. To access this discussion forum, select **Discussions** from the **Tools** dropdown menu.
* **Email:** If you have a conflict that prevents you from completing course requirements, or have a question concerning a personal matter, you can send your instructor a private message by email. The instructor will respond to your email within 48 to 72 hours.

### Netiquette Expectations

For distance education courses, the course website is considered the classroom and the same protections, expectations, guidelines, and regulations used in face-to-face settings apply, plus other policies and considerations that come into play specifically because these courses are online.

Inappropriate online behaviour will not be tolerated. Examples of inappropriate online behaviour include:

* Posting inflammatory messages about your instructor or fellow students;
* Using obscene or offensive language online;
* Copying or presenting someone else's work as your own;
* Adapting information from the Internet without using proper citations or references;
* Buying or selling term papers or assignments;
* Posting or selling course materials to course notes websites;
* Having someone else complete your quiz or completing a quiz for/with another student;
* Stating false claims about lost quiz answers or other assignment submissions;
* Threatening or harassing a student or instructor online;
* Discriminating against fellow students, instructors, and/or TAs;
* Using the course website to promote profit-driven products or services;
* Attempting to compromise the security or functionality of the learning management system; and
* Sharing your username and password.

### Obtaining Grades and Feedback

Unofficial assessment marks will be available in the **Grades** tool of the course website.

Your instructor will have grades posted online within 2 weeks of the submission deadline, if the assignment was submitted on time.Once your assignments are marked you can view your grades on the course website by selecting **Grades** from the **Tools** dropdown menu on the navbar. Your course will remain open to you for seven days following the last day of the final exam period.

University of Guelph degree students can access their final grade by logging into [WebAdvisor](https://webadvisor.uoguelph.ca/WebAdvisor/WebAdvisor?TYPE=M&PID=CORE-WBMAIN&TOKENIDX=2526105680) (using your U of G central ID). Open Learning program students should log in to the [OpenEd Student Portal](https://courses.opened.uoguelph.ca/portal/logon.do?method=load) to view their final grade (using the same username and password you have been using for your courses).

https://webadvisor.uoguelph.ca/

https://courses.opened.uoguelph.ca/portal/logon.do?method=load

### Rights and Responsibilities When Learning Online

For distance education (DE) courses, the course website is considered the classroom and the same protections, expectations, guidelines, and regulations used in face-to-face settings apply, plus other policies and considerations that come into play specifically because these courses are online.

For more information on your rights and responsibilities when learning in the online environment, visit [Rights and Responsibilities](http://opened.uoguelph.ca/student-resources/rights-and-responsibilities).

http://opened.uoguelph.ca/student-resources/rights-and-responsibilities

## University Standard Statements

### University of Guelph: Undergraduate Policies

As a student of the University of Guelph, it is important for you to understand your rights and responsibilities and the academic rules and regulations that you must abide by.

If you are a registered **University of Guelph Degree Student**, consult the [Undergraduate Calendar](http://www.uoguelph.ca/registrar/calendars/undergraduate/current/) for the rules, regulations, curricula, programs and fees for current and previous academic years.

If you are an **Open Learning Program Student**, consult the [Open Learning Program Calendar](http://opened.uoguelph.ca/en/students/open-learning-program-calendar.asp) for information about University of Guelph administrative policies, procedures and services.

https://www.uoguelph.ca/registrar/calendars/undergraduate/current/

http://opened.uoguelph.ca/student-resources/open-learning-program-calendar

### Email Communication

#### University of Guelph Degree Students

As per university regulations, all students are required to check their uoguelph.ca e-mail account regularly: e-mail is the official route of communication between the University and its students.

#### Open Learning Program Students

Check your email account (the account you provided upon registration) regularly for important communications, as this is the primary conduit by which the Open Learning and Educational Support will notify you of events, deadlines, announcements or any other official information.

### When You Cannot Meet Course Requirements

When you find yourself unable to meet an in-course requirement due to illness or compassionate reasons, please advise your course instructor **in writing**, with your name, ID number and email contact.

#### University of Guelph Degree Students

Consult the [Undergraduate Calendar](http://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-ac.shtml) for information on regulations and procedures for Academic Consideration.

https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-ac.shtml

#### Open Learning Program Students

Please refer to the [Open Learning Program Calendar](http://opened.uoguelph.ca/en/students/open-learning-program-calendar.asp) for information on regulations and procedures for requesting Academic Consideration.

http://opened.uoguelph.ca/student-resources/open-learning-program-calendar

### Drop Date

#### University of Guelph Degree Students

The last date to drop one-semester courses, without academic penalty, is indicated on the Schedule section of this course outline. [Review the Undergraduate Calendar for regulations and procedures for Dropping Courses](http://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-drop.shtml).

https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-drop.shtml

#### Open Learning Program Students

Please refer to the [Open Learning Program Calendar](http://opened.uoguelph.ca/en/students/open-learning-program-calendar.asp).

http://opened.uoguelph.ca/student-resources/open-learning-program-calendar

### Copies of Assignments

Keep paper and/or other reliable back-up copies of all assignments: you may be asked to resubmit work at any time.

### Accessibility

The University of Guelph is committed to creating a barrier-free environment. Providing services for students is a shared responsibility among students, faculty and administrators. This relationship is based on respect of individual rights, the dignity of the individual and the University community's shared commitment to an open and supportive learning environment.

#### University of Guelph Degree Students

Students requiring service or accommodation, whether due to an identified, ongoing disability or a short-term disability should contact Accessibility Services as soon as possible.

For more information, contact Accessibility Services at 519-824-4120 ext. 56208, email Accessibility Services or visit the [Accessibility Services website](https://wellness.uoguelph.ca/accessibility/).

accessibility@uoguelph.ca

https://wellness.uoguelph.ca/accessibility/

#### Open Learning Program Students

If you are an Open Learning program student who requires academic accommodation, please contact the Academic Assistant to the Director. Please ensure that you contact us before the end of the first week of your course (every semester) in order to avoid any delays in support. Documentation from a health professional is required for all academic accommodations. Please note that all information provided will be held in confidence.

If you require textbooks produced in an alternate format (e.g., DAISY, Braille, large print or eText), please contact the Academic Assistant to the Director at least two months prior to the course start date. If contact is not made within the suggested time frame, support may be delayed. It is recommended that you refer to the course outline before beginning your course in order to determine the required readings.

The provision of academic accommodation is a shared responsibility between OpenEd and the student requesting accommodation. It is recognized that academic accommodations are intended to “level the playing field” for students with disabilities.

jessica.martin@uoguelph.ca

### Academic Misconduct

The University of Guelph is committed to upholding the highest standards of academic integrity and it is the responsibility of all members of the University community – faculty, staff, and students – to be aware of what constitutes academic misconduct and to do as much as possible to prevent academic offences from occurring. University of Guelph students have the responsibility of abiding by the University's policy on academic misconduct regardless of their location of study; faculty, staff and students have the responsibility of supporting an environment that discourages misconduct. Students need to remain aware that instructors have access to and the right to use electronic and other means of detection.

Please note: Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

The [Academic Misconduct Policy](http://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-amisconduct.shtml) is detailed in the Undergraduate Calendar.

https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-amisconduct.shtml

### Copyright Notice

Content within this course is copyright protected. Third party copyrighted materials (such as book chapters and articles) have either been licensed for use in this course, or have been copied under an exception or limitation in Canadian Copyright law.

The fair dealing exemption in Canada's Copyright Act permits students to reproduce short excerpts from copyright-protected materials for purposes such as research, education, private study, criticism and review, with proper attribution. Any other copying, communicating, or distribution of any content provided in this course, except as permitted by law, may be an infringement of copyright if done without proper license or the consent of the copyright owner. Examples of infringing uses of copyrighted works would include uploading materials to a commercial third-party web site, or making paper or electronic reproductions of all, or a substantial part, of works such as textbooks for commercial purposes.

Students who upload to CourseLink copyrighted materials such as book chapters, journal articles, or materials taken from the Internet, must ensure that they comply with Canadian Copyright law or with the terms of the University’s electronic resource licenses.

For more information about students’ rights and obligations with respect to copyrighted works, review [Fair Dealing Guidance for Students](http://www.lib.uoguelph.ca/sites/default/files/fair_dealing_policy_0.pdf).

http://www.lib.uoguelph.ca/sites/default/files/fair\_dealing\_policy\_0.pdf

### Plagiarism Detection Software

Students should be aware that faculty have the right to use software to aid in the detection of plagiarism or copying and to examine students orally on submitted work. For students found guilty of academic misconduct, serious penalties, up to and including suspension or expulsion from the University can be imposed.

### Recording of Materials

Presentations which are made in relation to course work—including lectures—cannot be recorded or copied without the permission of the presenter, whether the instructor, a classmate or guest lecturer. Material recorded with permission is restricted to use for that course unless further permission is granted.